



GUIDELINES FOR DISPLAYING ACCEPTED WORK IN THE DARE COUNTY ARTS COUNCIL GALLERY

DCAC seeks to present a vibrant and fresh gallery of work as a service to its artist members and the larger community. In order to maintain the high quality and diverse offerings in the gallery established through the jury process, limitations on the quantity of artworks from a given artist and the length of time they may be displayed, as well as other information regarding displaying work in the Gallery are covered below.

Gallery Guidelines

- All artwork must be for sale.
- All artwork must have an emphasis on professional presentation.
- All artists represented in the Gallery must be current members of the Dare County Arts Council.
- The Gallery cannot accept items for hanging using saw-tooth hooks or inadequate wiring. All framed works must be properly wired for display.
- The Gallery cannot accept poster frames or tabletop frames.
- Kit art cannot be accepted.
- All artwork will be displayed for four (4) months.
- All artwork must remain for sale in the Gallery for the above stated display period. If a piece sells, you will have the opportunity to replace it with something of similar size and orientation.
- Artwork that has not sold after four (4) months may be resubmitted only once more after a minimum four (4) month interval.
- If the artist has not actively brought/displayed artwork in the gallery for a period of 5 years or more, the artist is expected to re-jury into the gallery. No new artwork will be accepted until observation and acceptance from jury.
- DCAC Gallery assumes the right to photograph works on display for publicity, education, the online shop, and archival purposes.

The Gallery Staff will conduct a floor jury of all work prior to displaying it. If work is found to be substantially different from that juried in, or if the work is not presentation ready, DCAC reserves the right to refuse any artwork.

Quantity of items that may be displayed

Once work has been juried in, an artist may display items in the gallery, with the following limitations:

Total wall space is not to exceed a 5 x 5 foot area

Paintings or drawings: four (4) framed works for hanging and five (5) matted and poly-bagged works for display in the bins

Printmaking: four (4) framed works for hanging and five (5) matted and poly-bagged works for display in the bins

Photography: four (4) framed works for hanging and five (5) matted and poly-bagged works for display in the bins

Pottery: ten (10) pieces for table-top work, AND three (3) pieces for hanging work

Glass: ten (10) pieces for table-top work, AND three (3) pieces for hanging work

Metal: ten (10) pieces for table-top work, AND three (3) pieces for large sculptural work whether hanging or floor-standing work

Jewelry: twenty (20) pieces

Fiber: ten (10) pieces if wearable OR four (4) prepared works for hanging

Sculpture: four (4) pieces

Mixed media: four (4) framed works for hanging OR four (4) works for table-top display

Wood (excluding furniture): ten (10) pieces

Art Miniatures (paintings, drawings, printmaking or photography): five (5) pieces on easels

For the purposes of display and sale of items, if the items are priced individually, each item will count toward size and quantity limits. For example, if an artist displays a triptych of photographs, and each panel is priced individually, the artist can submit one (1) more piece. If however, the triptych panels are priced as one (1) item (and may not be sold individually); the artist may submit up to three (3) additional framed items for hanging (subject to space availability). Likewise, if a necklace and earrings are sold as a set (and may not be sold individually), they count as one (1) item.

Also accepted are replicas of fine art works and other smaller items such as: magnets, greeting cards, postcards, trivets/tiles, ornaments, and bookmarks. Limitations to this include:

Magnets: ten (10) pieces, not to exceed 4x6"

Greeting cards: ten (10) pieces or three (3) boxed sets

Postcards: twenty (20) pieces

Trivets/Tiles: ten (10) pieces

Ornaments: ten (10) pieces

Bookmarks: twenty (20) pieces in a small contained display

Gallery Rotation

It is the artist's responsibility to remove his/her own artwork (or arrange for it to be removed) after the four (4) month display period without notification from the Gallery. Prompt removal of expired artwork is required. **If expired artwork is not removed from the Gallery within thirty days, it will be considered a donation to the Dare County Arts Council.** Contact the Gallery Staff at (252) 473-5558 if special arrangements need to be made.

Commission on Sales

Artists who volunteer to gallery-sit at least one half-day each month will receive **70%** commission on the sale of their work, a 70/30 split. If you are interested in being a Gallery Volunteer, please contact the Gallery Staff at (252) 473-5558. Other Artists will receive **60%** commission on the sale of their work, 60/40 split.

Artist should expect a phone call from the gallery upon any sales of their artwork within 3 days of the sale.

Checks for sold artwork will be sent to the exhibitors by the 15th of each month for work sold the previous month. Any commission check under \$15.00 will be withheld until artist sales exceed \$15.00.

Liability

Although every precaution is taken to ensure the safety of your artwork, the **Dare County Arts Council Gallery assumes NO liability or responsibility for any loss or damage due to fire, theft, vandalism or any other cause.**